



CENTRE FOR RESEARCH
ANNA UNIVERSITY
CHENNAI 600 025

Dr.K.P.JAYA
DIRECTOR

No.CFR/Viva-Voce - 2/ 2020

Dated: 09th June 2020

CIRCULAR

Considering the present situation aroused out of COVID-19 pandemic, the viva-voce examinations of Ph.D. and MS (by Research) scholars are permitted to be conducted by adhering to the following procedures from 1st June 2020 onwards.

1. The viva-voce examination notification has to be generated from the Centre for Research web page one week prior to the date of examination.
2. The thesis evaluation report in respect of the scholar from both the Indian and Foreign examiners should be fully satisfied (either IV(a) or IV(b)) and there should not be any ambiguity in the report.
3. The Scholar, Supervisor/Research Coordinator, Joint Supervisor (if applicable), Indian examiner, and Expert member need to be participated in the viva-voce examination either by physical presence or through online mode. The doctoral committee members of the scholar (if available) and the faculty members from the supervisor's department can also join the meeting via online mode. The supervisors shall use online meeting platforms such as Skype, Zoom, Google meets room, or any other similar platform with prior notification to the Director (Research).
4. The proceedings of viva-voce examination need to be recorded and the same has to be uploaded on the CFR webpage.
5. As per Clause 19.3 of Ph.D. Regulations 2020, a minimum of ten members excluding Oral Examination Board members shall be present for the viva-voce Examination. Hence, the minimum attendance requirements should be satisfied and the proof of attendance (both physical presence and online presence) should be produced.
6. The documents which are to be submitted along with the minutes of the viva-voce examinations need to be filled in and printed out (listed out on the web page of Centre for Research). The printed documents need to be signed by all the members concerned (via email communication) and submit the same along with the minutes of the viva-voce examination at Centre for Research within a week from the date of the viva-voce examination.
7. The claim form with account particulars of Expert Member and Indian Examiner duly approved by the Supervisor also needs to be submitted at Centre for Research along with other documents.

DIRECTOR (RESEARCH)